

SACRE –School Protocol Committee Meeting / 18.07.2012

Present: Beverley Millsom (BM), Sue Ganter (SGa), Sandra Gibb (SG), Pat Quirke (PQ), Sarah Long (SL)

Apologies: Peter Davis (PD), Michael Dawes (MD)

First meeting of the committee to decide upon a ‘School Protocol’ for visits of SACRE members into city schools

No of Agenda Item		Action	Date to be completed by
1	<p>Discussion re SGa’s work for SACRE</p> <ul style="list-style-type: none"> • The post had been agreed in March 2012. • SGa was tasked to visit all Secondary schools in the city • 2-4 hours spent on each school, this was to include monitoring in school as well as the report to be written by her on each individual school <p>There is a STATUTORY duty to monitor standards in all schools Suggested that this is an agenda item on next SACRE meeting. SL to ask Teresa Deasy (TD)</p>	SL/TD	<p>To be discussed at next SACRE meeting</p> <p>To be discussed at next SACRE meeting</p>
2	<p>Discussion surrounding the SACRE directory. It was agreed that an electronic copy would be preferable to a paper copy as this could be updated more regularly and readily available for all schools. BM has contacted all names / groups within the directory, many are no longer able to undertake tasks or names have changed. SL will ask ‘admin’ to provide the up to date directory on the (new, to be decided) SACRE web pages.</p>	<p>SL/BM</p> <p>EMAS admin</p>	<p>Sept 2012.</p> <p>Autumn term 2012.</p>
3	<p>SL had been emailed an electronic copy of pages of the resources available to schools. EMAS admin has compiled a complete resources booklet. This is ready to go on the (new) SACRE website when it is decided on format/address.</p> <p>This link can be sent to all schools AS WELL AS linked to the Directory</p>		

4	<p>Linked to visits to schools by SGa, there may also be visits to schools by other SACRE members and so a schools protocol needs to be agreed.</p> <p>Discussion agreed that</p> <ul style="list-style-type: none"> • A policy needs to be written and this should include the 'protocol' • The Policy needed to include the 'purpose' of any such visits • The new policy needs to be taken to the Headteachers' conference. SG agreed to take this to the next meeting (once written) • Policies already written should be considered. Members agreed to collect information form: <ul style="list-style-type: none"> ○ Governors Services ○ Hants SACRE ○ NASACRE ○ IOW diocese • It was also agreed that a questionnaire would be compiled to be completed by SACRE members AFTER any such visit. This to be reported to full SACRE meeting 	<p>SL SGa SGa PQ PM</p>	
6	<p>BM gave to SL a copy letter (email) received from Judith Lowndes (JL). JL had been asked to visit the next RE co-ordinators Networking meeting on 19th September 2012. JL said she wouldn't be able to make that meeting but suggested the week after and also gave an idea of her costs.</p> <p>BM asked SL to take this email to TD for discussion.</p> <p>Since this meeting the email has been discussed and BM asked to get back to JL relating to other possible dates.</p> <p>Also for Chair PD to be informed of costs suggested by JL and for his agreement to be sought before any meetings attended.</p>	<p>SL</p>	
	<p>(SL had to leave the meeting at 5.30) Next meeting arranged for Wednesday 3rd October at 4pm. Venue: Miltoncross Secondary School</p>	<p>PQ</p>	

	Any other items discussed will be forwarded to TD		
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